

# HOME BUSINESS INSURANCE PROGRAM – RATING GUIDE

## Florida

### Premium Calculation Instructions

- Step 1. Determine the rate group by referring to the Eligible Businesses list located on pages 2 and 3.
- Step 2. Identify the applicable base rate using the Base Rate table on page 4. The base rate is determined by the combination of territory (based on ZIP Code Sectionals) and Rate Group.
- Step 3. If optional coverages are desired, add additional premiums located on pages 4 and 5 to the base rate to calculate the premium total.

Note: Amounts should be rounded to the nearest dollar.

#### RLI Insurance Company

*SAMPLE*

#### Home Business Insurance Program Rating Worksheet

*SAMPLE*

Applicant's Name: Country Views Photography Effective Date: 11-01-2018

LOCATION DATA: State Code FL Zip Code 33468 Base Rate  
 Territory: 1, **(2)** or 3 Rate Group: **A** or **B** or **(Z)** = \$215

The Basic Plan (base rate) includes: \$5,000 Business Personal Property on premises or temporarily off premises, \$300,000 Business Liability, Business Income and \$250 Deductible.

Total Business Personal Property (BPP) Amount: \$ 12,500

Business Liability Limits:  \$300,000  \$500,000  \$1,000,000

	<u>LIMIT or EXPOSURE BASE</u>		<u>RATE PER \$100 or FLAT RATE</u>		<u>ADDITIONAL PREMIUM</u>
<b>OPTIONAL COVERAGES:</b>					
LOCATION ONE BUSINESS PERSONAL PROPERTY (BPP) COVERAGE (in excess of \$5,000 included in base rate)	<u>\$2,500</u>	x	<u>4.30</u>	=	<u>\$ 108</u>
LOCATION TWO BUSINESS PERSONAL PROPERTY (BPP) COVERAGE (total BPP coverage limits may not exceed the maximum limit of \$50,000)	<u>\$5,000</u>	x	<u>5.16</u>	=	<u>\$258</u>
EDP COVERAGE (not to exceed \$25,000)	<u>\$5,000</u>	x	<u>2.25</u>	=	<u>\$113</u>
ADDITIONAL INSURED (charge per each additional insured)	<u>2</u>	x	<u>\$20</u>	=	<u>\$ 40</u>
INCREASED LIMIT OF LIABILITY	<u>X</u> \$500,000 \$1,000,000		<u>\$25</u>	=	<u>\$ 25</u>
MONEY & SECURITIES	<u>\$1,000/\$1,000</u>		<u>\$30</u>	=	<u>\$ 30</u>
GARAGEKEEPERS COVERAGE – Legal Liability (Coverage options include: Legal Liability, Direct Excess, and Direct Primary – see rates for different coverage options)	<u>X</u> \$30,000 \$60,000		<u>\$150</u>		<u>\$ 150</u>
UNMANNED AIRCRAFT – Other Than Non-Owned Coverage MGTOW 15lbs – Coverage Option A&B	\$500,000 (Occurrence Limit of Policy)			=	<u>\$ 360</u>

(Coverage options include: Non-Owned Liability, Other Than Non-Owned Liability – Coverage A. BI & PD, Coverage B. Personal & Advertising Injury, Coverage A&B)

**PREMIUM TOTAL (Base Rate + Additional Premiums)** = \$ 1299

COVERAGE FOR CERTIFIED ACTS OF TERRORISM = Included in  
Base Premium

\$1.00 of Base Premium is Allocated Toward This Coverage  
(Refer to Section VI. Coverage for Certified Acts of Terrorism)

**FINAL TOTAL (Premium Total +Terrorism)** = \$1299

## ELIGIBLE BUSINESSES FOR HOME BUSINESS INSURANCE PROGRAM (HBI)

The list of eligible businesses shown below are the ONLY businesses eligible. The application is self-underwriting. You and your customer know immediately whether we will accept the business. If the risk isn't eligible or doesn't qualify, you can save your customer the inconvenience of being declined. There's no reason to submit an ineligible application, because there are no exceptions. If you can answer the questions on the application "NO" and the business is listed as being eligible, the policy will be issued promptly.

Eligibility Class Number	Type of Business	Rate Group	Eligibility Class Number	Type of Business	Rate Group
63	Abstracting and Indexing Service (14)	B	23	Engraving (14)	B
1	Accounting Service (14)	B	24	Expert Witness Consultant (14)	B
2	Adjuster (Public or Independent Claim Adjuster) (14)	A	25	Financial Planning, <b>excluding discretionary trading authority and/or access to customer's funds</b> (14)	B
71	Advertising Specialty Items Sales (3) (14)	B	26	Floral Arrangement (14)	A
3	Antique Gallery/Shop (1) (14)	A	27	Food Broker	B
4	Appraisal Service (14)	B	145	Food/Product Demonstrator	Z
5	Art Gallery/Art Studio (1) (14)	A	28	Food Supplements/Vitamins (5) (14)	Z
157	Art Instructor (10) (14)	Z	126	Furniture Refinishers (14)	A
6	Artist Supplies (14)	A	123	Games/Puzzles Vendor (5) (14)	A
72	Auctioneer (3) (14)	A	133	Genealogists (3) (14)	B
106	Auditor (14)	B	30	Gift Delivery Service (5) (14) (balloons, gift baskets, etc.)	B
7	Bakeries	Z	31	Gift Shop, excluding manufacturing/distribution of candles made by individuals (14)	A
107	Balloon Art (14)	B	32	Glassware (14)	A
130	Barbers (6) (14)	Z	33	Graphic Artist/Designer (14)	B
8	Barber Supplies (5) (14)	A	34	Handicrafts, <b>excluding manufacturing/distribution of candles made by individuals</b> (14)	A
131	Beauticians (6) (14)	Z	75	Hearing Aid Sales (14)	A
9	Beauty Supplies (5) (14)	A	35	Hobby & Model Supplies, <b>excluding explosives and propellants</b> (14)	A
140	Beverage Vendor (11)	Z	146	Hot Dog/Pretzel Vendors (11) (14)	Z
66	Billing Service (14)	B	36	Household Products (Fuller Brush, etc.) (14)	A
156	Blogger (3) (4) (14)	A	65	Information Search Retrieval (4) (14) Insurance Agent (14)	B
10	Book/Magazine Distributor (14)	A	76	Interior Decorating (14)	A
11	Bookbinding (14)	A	112	Interior Window Treatments (14)	B
12	Bookkeeping Service (14)	B	95	Inventory Control Specialist (14)	A
92	Calligraphy (14)	B	38	Jewelry (Costume) (14)	A
73	Camera/Photography Sales or Repair (14)	A	39	Kitchen Supplies (Tupperware, etc.) (14)	A
108	Candle Sales, <b>excluding sales of candles made by individuals</b> (5) (14)	A	155	Knife Sharpening (14)	A
13	Candy/Nut Confections (14)	A	40	Ladies/Girls Clothing, Accessories (14) Lingerie (14)	A
93	Car Detailer (14)	A	41	Legal Office Professionals (3) (9) (14) Including Paralegal	B
109	Cell Phone/Pager Sales (14)	A	42	Leather Goods (14)	A
14	Ceramics (14)	A	152	Life Coach (3) (14)	A
74	Clock or Watch Repair (14)	A	77	Loan Origination Service (14)	B
15	Clowns, Magicians, Entertainers excluding Bands & Disc Jockeys (10) (14) Computer Consultants and Trainers who are not involved in development of custom applications/programs (14)	Z	78	Locksmith (14)	A
16		A	79	Market Research (4) (14)	B
17	Computer Repair (14)	Z	67	Medical Claims Processing (14)	B
94	Computer Sales (14)	A	44	Mens/Boys Clothing, Accessories (14)	A
18	Computer Service Bureau (14)	A	103	Models (3) (14)	B
19	Cosmetic Sales (Avon, Mary Kay, etc.) (3) (4) (14)	A	113	Monogramming (14)	B
20	Crafts, excluding manufacturing/distribution of candles made by individuals (14)	A	80	Musical Instrument Sales/Repair (14)	A
132	Dance Instructors (9) (10) (14)	A	124	Newspaper/Magazine/Book Delivery (14)	A
110	Database Management (14)	B	114	Notaries (14)	B
141	Dessert Vendors (11)	B	153	Office Professionals (9) (14)	B
21	Desktop Publishing (3) (4) (14)	A	96	Office Supplies Vendor (14)	A
142	DJ's (3) (4) (10) (14)	B	116	Paper Goods (14)	A
22	Draftsman (14)	A	81	Pay Telephone Provider (14)	B
122	Dry Food Products/Mixes Vendor	B	150	Personal Assistant (3) (14)	Z
64	Editorial Service/Proofreaders (3) (4) (14)	B			
111	Embroidery (14)	B			
143	Energy Provider (12) (13) (14)	B			

---ELIGIBLE BUSINESSES CONTINUED ON PAGE 3 ---

## ELIGIBLE BUSINESSES FOR HOME BUSINESS INSURANCE PROGRAM (HBI) continued

Eligibility Class Number	Type of Business	Rate Group	Eligibility Class Number	Type of Business	Rate Group
45	Personal Care Products (4) (5) (14)	A	56	Transcribing, Court Reporters (3) (14)	B
97	Personal Fitness Trainer (10) (14)	Z	87	Translator (3) (14)	B
134	Personal Image Consultants (3) (14)	B	105	Travel Agent (14)	B
82	Personalized Books & Gifts (14)	B	57	Trophy Sales (14)	A
147	Pet Accessories (4) (5) (14)	A	99	TV/VCR Repair (14)	Z
135	Pet Sitters (7) (14)	Z	148	Unmanned Aircraft Operations (2) Upholsterer (14)	Z
46	Photographer/Photography Studio (14) Picture Framing (14)	Z	100		A
29		A	88	Video & Music Sales/Rental (14) Videotaping, Dubbing, Editing (3) (14)	A
144	Plant Care and Sales (7) (14)	Z	58		A
117	Prepaid Calling Card Vendor, excluding sales from vending machines (14)	A	129	Vinyl/Leather Repair (14)	A
47	Printer (3) (4) (14)	B	149	Vinyl Lettering (14)	A
68	Professional Organizer (14)	B	121	Website Designer (14)	B
104	Professional Speakers (3) (14)	B	151	Wedding Officiate (3) (14)	B
48	Publisher (4) (14)	B	89	Wedding & Party Planners (14)	B
83	Real Estate Agent (14)	B	59	Wedding Cake and/or Cookie Sales	Z
49	Religious Goods (14)	A	90	Windshield Repair (14)	A
136	Residential Inspection Services (8) (14)	A	138	Wood Furniture Crafters (5) (14)	Z
84	Resume Service (14)	B	60	Wood Products, excluding toys and furniture Manufacturing (14)	A
137	Retail Toy Sales (14)	A	61	Word Processing (14)	B
69	Rubber Stamp Business (14)	B	62	Writers/Authors (3) (4) (14)	A
127	Scrapbooking (14)	A			
51	Secretarial Service (14)	B			
128	Seed Sales (14)	A			
52	Shoe Repair (14)	Z			
118	Sign Painting (14)	A			
53	Stationery (14)	B			
119	Stenciling (14)	B			
54	Tailoring, Alterations, Seamstresses (14) Tax Preparation (14)	A			
120		B			
98	Taxidermist (14)	B			
70	Teachers/Tutors, except sports, physical education, industrial or martial arts (10) (14)	Z			
55	Telemarketing, Telephone Solicitation (3) (14)	B			
85	Telephone Answering Service/Voicemail (14)	B			
86	Toner Cartridge Recharging (14)	Z			

**NOTES:**

- (1) Actual Cash Value Basis Only
- (2) Limited Coverage for Designated Unmanned Aircraft replaces Exclusion Unmanned Aircraft
- (3) Personal and Advertising Injury Exclusion Applies
- (4) Intellectual Property Hazard Exclusion Applies
- (5) Products Liability Exclusion Applies
- (6) Includes Professional Services
- (7) Pet Sitters and Plant Care Services Endorsement Applies
- (8) Residential Inspection Services Endorsement Applies
- (9) Medical Expenses Coverage Exclusion Applies
- (10) Abuse/Molestation Exclusion Applies
- (11) Food Contamination Endorsement & Selected Products Exclusion Applies
- (12) Failure to Supply Exclusion Applies
- (13) Limitation – Energy Equipment as BPP Applies
- (14) Communicable Disease Exclusion Applies



## RATE SHEET continued

### **V. Additional Insured Charge**

\$20.00 charge per each additional insured. The only additional insureds we will add are as follows:

Controlling Interest, Owner or Lessor of Leased Land, Co-Owner of Insured's Premises, Manager  
or Lessor of Premises, Lessor of Leased Equipment, Grantor of Franchise, Grantor of License, State or Political  
Subdivision (for some permits), Dispatcher or Referral Service

### **VI. Waiver of Transfer of Rights of Recovery Against Others To Us**

\$20.00 charge per each named person or organization scheduled.

In the policy insured's have the option to waive their rights of recovery against another party in writing.  
The option for the company to schedule a named person or organization is being provided at the fee described.

### **VII. Garagekeepers Coverage**

Provides comprehensive and collision causes of loss at either \$30,000 or \$60,000 limits. Choices of coverage basis include: Legal Liability, Direct Coverage - Excess (excess over customer's policy) or Direct Coverage – Primary

Add the appropriate charge for the limit and coverage basis combination from the following table:

#### ***Combined rates for comprehensive and collision***

State/Territory	\$30,000			\$60,000		
	Legal Liability	Direct Excess	Direct Primary	Legal Liability	Direct Excess	Direct Primary
Florida	150	172	202	248	285	335

### **VIII. \*Coverage for Certified Acts of Terrorism**

(The charges outlined below are subject to change, as they have been filed  
under the Use and File provision of the Federal Terrorism Act.)

Territory	Charge
1	Included In Base Premium
2	Included In Base Premium

\*Coverage is included in the base premium; \$1.00 of the standard premium is allocated toward this coverage however it cannot be rejected for a return or reduced premium. Form UW 20313G is provided for notice and compliance purposes however coverage is provided on all Florida policies.

**RATE SHEET continued**

**IX. Unmanned Aircraft**

<b>Coverage Endorsement &amp; Brief Description</b>				
Coverage is provided by attaching BOP 347 – Limited Coverage for Designated Unmanned Aircraft <i>When selected BOP 347 replaces BP 15 11 Exclusion Unmanned Aircraft</i>				
Coverage A – Bodily Injury & Property Damage Coverage B* - Personal & Advertising Injury				
<i>*Coverage B is Not Available When Policy Includes Business Classification Attaching Personal &amp; Advertising Injury Exclusion Or with Business Classifications Publisher &amp; Website Designer</i>				
<b>Other Than Non-Owned Aircraft Rates</b>  <i>Requires Business Classification: 148 – Unmanned Aircraft Operations</i>	Business Liability Occurrence Limit	<b>Maximum Gross Takeoff Weight Range</b> Above 55Lbs. Not Eligible for Coverage		
		<b>Light</b> <i>(15Lbs. or less)</i>	<b>Medium</b> <i>(Greater than 15Lbs. but less than 55 Lbs.)</i>	
<b>Coverage A &amp; B* selected</b>	\$300,000 \$500,000 \$1,000,000	\$280 \$360 \$500	\$550 \$710 \$1,000	
<b>Coverage A only</b>	\$300,000 \$500,000 \$1,000,000	\$200 \$250 \$350	\$390 \$500 \$710	
<b>Coverage B* only</b>	\$300,000 \$500,000 \$1,000,000	\$80 \$110 \$150	\$160 \$210 \$290	
<b>Non-Owned Unmanned Aircraft</b>  <i>Liability Coverage Options Available As Previously Defined Above for Other Than Non-Owned Aircraft Rates. Business Personal Property Coverage Does not apply.</i>		<b>Non-Owned Unmanned Aircraft Liability Premium Rating:</b>  ½ the premium of the anticipated weight class for coverage selection, Coverage A – Bodily Injury, Coverage B* - Personal & Advertising Injury, or Coverage A & B*.		

**Rates shown above apply to each unmanned aircraft unit listed on a policy.**

# RLI<sup>®</sup> PRODUCTION GUIDE

The RLI Home Business Insurance Program is designed for small businesses which are operated out of a person's home. These entrepreneurs may find it difficult to obtain appropriate and affordable insurance through a conventional commercial lines approach. Yet the homeowner's policy on the residence normally excludes any losses arising from "business pursuits."

The types of enterprises specifically targeted are individuals engaged in the retail distribution of products and/or services with operations based from their place of residence. **Professional Liability is excluded on all classes, except Barbers and Beauticians.**

## NO BINDING AUTHORITY IS EXTENDED.

### Eligibility

A Home Business includes a retail or service business operated from the insured's place of residence and having the following characteristics. It must:

- Be operated by the insured and/or another immediate family member who resides in the insured's household.
- Employ no more than ten (10) employees, other than independent contractors or distributors.
- Be incidental to the occupancy of the building as a private residence.

### Additional Location Eligibility

Risks may **store** BPP at an additional location, but may not operate their business from an additional location. The following are examples of an eligible additional location:

- Insured rents or owns a second home.
- Partnership/Corporation – Two or more owners each working from their own home. (Note: Please obtain underwriting approval for insured employees working from their homes.)
- Storage Units (Maximum Size: 250 Sq. Ft.)
- Outbuildings located on the insured's premises but more than 100 Ft. away from their home (Any size).

### Risk Size Limitations

Risks exceeding the size limitations listed below will be declined.

- A maximum of \$100,000 business personal property value.
- A maximum gross annual sales/receipts derived from the business activity of \$250,000 for sales of merchandise **or** \$500,000 for a service business.

### Underwriting Guidelines

All risks must meet the following Underwriting Guidelines.

- Building coverage is NOT available from RLI under this program.
- The limit of insurance for business personal property must equal 100% of the replacement value.
- The applicant does not own any business under the same legal name as this business which is operated at a different location.
- The dwelling cannot be located within 1,500 feet from the seacoast on the Gulf of Mexico or the Atlantic Ocean. (N/A in RI)
- The applicant does not repackage food or personal care products to be sold under their own label.
- The applicant is not involved in the sale or manufacturing of explosives, propellants and/or use of flammable liquids.
- The applicant does not install any products, excluding installation of computer systems, office equipment, locksmith devices or draperies.
- There have been no more than two (2) claims of any type, related to the business operation, in the previous three (3) years.
- There has been no single claim, related to the business, for more than \$25,000 in the previous three (3) years.

### Optional Coverages

- Money and Securities (up to \$10,000 on premises/\$5,000 temporarily off premises).
- Additional Business Personal Property (in excess of the \$5,000 automatically provided).
- Optional Liability Limits of \$500,000 and \$1,000,000 (\$300,000 automatically provided).
- Additional Insureds: Controlling Interest (in this business); Owner or Lessor of Leased Land; Manager or Lessor of Premises; Lessor of Leased Equipment; Co-owner of Insured Premises; Grantor of Franchise; Grantor of License; State/Political Subdivision (for permits relating to the premises); or Dispatcher or Referral Service.
- Waiver of Transfer Of Rights Of Recovery Against Others to Us – Optional policy coverage form providing the ability to schedule a named person or organization.
- Jewelry and Watches Increased Limit Coverage – An additional coverage that modifies the property limitation in the Businessowners Coverage Form BP 00 03 which currently limits coverage per item to \$100 or less. (BOP 429 – Limitation – Business Personal Property increases the limitation to cover items \$250 or less. A \$20 service fee is charged to add this endorsement.)
- Garagekeepers coverage – This coverage is available for insureds who temporarily take possession of customers' autos in the normal conduct of their business. It provides comprehensive and collision causes of loss at \$30,000 and \$60,000 limits on the following basis: Legal Liability, Direct coverage – excess (excess over customer's policy), or Direct coverage – primary.
- Unmanned Aircraft coverage – This coverage is available for insureds who operate a drone for hire, own a drone and use it in one of our 140 eligible business classes, or pays a drone operator to provide services. Coverage provided for Non-Owned and other than Non-Owned Unmanned Aircraft with MGTOW of 55Lbs or less for Bodily Injury & Property Damage and/or Personal And Advertising Injury.

### Availability

Product is available in all U.S. states and the District of Columbia.

## Forms and Endorsements:

In addition to class specific forms, the following Forms and Endorsements will be included in the policy at the time of issue:

- BP 00 03 (07/13) BUSINESSOWNERS COVERAGE FORM
- BP 03 03 (05/22) FLORIDA CHANGES
- BP 04 17 (01/10) EMPLOYMENT RELATED PRACTICES EXCLUSION
- BP 05 77 (01/06) FUNGI OR BACTERIA EXCLUSION (LIABILITY)
- BP 05 98 (07/13) AMENDMENT OF INSURED CONTRACT DEFINITION
- BP 07 04 (01/06) BUSINESS LIABILITY COVERAGE – PROPERTY DAMAGE LIABILITY DEDUCTIBLE (PER OCCURRENCE BASIS)
- BP 14 19 (01/10) EXCLUSION - DAMAGE TO WORK PERFORMMED BY SUBCONTRACTORS ON YOUR BEHALF
- BP 15 05 (05/14) EXCLUSION - ACCESS OR DISCLOSURE OF CONFIDENTIAL OR PERSONAL INFORMATION AND DATA-RELATED LIABILITY - LIMITED BODILY INJURY EXCEPTION NOT INCLUDED
- BP 15 11 (12/16) EXCLUSION – UNMANNED AIRCRAFT
- BOP 405 (07/02) AMENDMENT TO PROFESSIONAL LIABILITY EXCLUSION
- BOP 410 (01/10) PERSONAL PROPERTY OFF PREMISES
- BOP 413 (07/02) EXCLUSION – WEIGHT LOSS PRODUCTS
- BOP 414 (07/02) EXCLUSION – MEDICAL EXPENSES COVERAGE
- BOP 415 (07/02) DEFINITION – VOLUNTEER WORKER
- BOP 426 (11/07) AUTOMATIC INCREASE – BUSINESS PERSONAL PROPERTY
- BOP 432 (11/07) ELECTRONIC DATA COVERAGE EXCLUSION
- BOP 434 (01/10) EXCLUSION – COVERAGE EXTENSIONS
- ILF0001CFL(04/16) SIGNATURE PAGE
- BP 05 23 (01/15) CAPS ON LOSSES FROM CERTIFIED ACTS OF TERRORISM\*\*
- BP 05 24 (01/15) EXCLUSION OF CERTIFIED ACTS OF TERRORISM\*
- BP 05 64 (01/15) CONDITIONAL EXCLUSION OF TERRORISM (RELATING TO DISPOSITION OF FEDERAL TERRORISM RISK INSURANCE ACT)\*\*\*

\*Applicable When Terrorism Coverage Is Rejected \*\*Applicable When Terrorism Coverage Is Accepted

\*\*\*For use when a policy's expiration date is beyond the expiration date of the Federal TRIA program.